

Edsential CiC: Music Centre Terms and Conditions

General

- Music Centre activities, including ensemble, tuition and instrument hire are administered and charged for using an online Music Portal. You will be given a login which you can access via our website www.edsential.co.uk
- Through Live Parent, you can keep your personal details up to date, view the activities that you have subscribed for, apply for new activities and pay any outstanding fees.
- Personal information provided by Parents/Carers will be held in accordance with the data protection act for the purposes of administering music centre activities and safely leading rehearsals and concerts. Details of how your personal data will be kept safe and your rights is contained on the Live Parent portal.
- Correspondence, including changes to the schedule, will be by email or text message.
- All activities are charged for in advance.
- Lesson /rehearsal dates are published at the time of billing.
- Any changes to the cost of tuition, instrument hire or music centre activities will be notified in advance.
- 6 weeks' notice by email or letter is required if tuition/ensemble/instrument hire is to cease.
- If the requested activity is not available immediately, you will join a waiting list.
- Edsential only uses suitably qualified and experienced tutors who are subject to quality assurance visits and who have regular DBS checks.

Instrument Hire

- Instruments are charged for termly in advance. From January 2018, instruments will be charged for in 9 direct debit payments per year (3 per academic term).
- You may end an instrument hire at any time. If you wish to stop an instrument hire, you will be billed until the instrument is returned. We can arrange collection from a music centre. To do this, please email hello@edsential.co.uk
- Responsibility for the safe-keeping of the instrument rests with the parent/guardian/carer.
- Damaged instruments must be returned immediately. Do not attempt to repair an instrument yourself. A replacement will be issued where possible and appropriate.
- The instrument should be added to your home contents insurance and a check made that this will cover instruments at home, at school and while being transported, for example; on school buses or public transport.
- You must pay the full replacement cost for any instruments that are lost or stolen.

Tuition

- Any lessons missed due to pupil's absence will be charged for.
- Any lessons missed due to tutor's absence will be reimbursed or deducted from the following billing period.

Music Fees and Charges for Individual Customers

Ensembles

- One membership fee covers membership of Edsential ensembles at any music centre. You pay the highest rate for your chosen groups and the other ensembles are free of charge.
- Fees for the whole year:
- Senior Membership £108 plus VAT per year or 3 termly payments of £36 plus VAT
- Junior Membership £63 plus VAT per month or 3 termly payments of £21 plus VAT
- From April 2018, we expect to be moving to direct debit payments (9 per year) which would be £12 Senior Membership and £7 Junior Membership at the current rates.

Fee Reductions for Music Centre Ensemble membership

- Musical Routes Music Education Hub will fund the following in full :-
Students in Higher Education, children receiving income-based free school meals (over 8 years), Children in the care of the Local Authority
- Musical Routes Music Education Hub will fund half the cost for the following :- Families eligible for the NHS low income scheme (certificate HC2 or HC3), siblings (a second or third child in an Edsential ensemble).
- In addition: Pupils who have lessons at the Edsential Music Centre receive a 50% reduction on ensemble membership.
Pupils who have lessons with an Edsential tutor in school can join Woodchurch Music Centre groups free of charge

Tuition

There are three lesson rates:

- 30 minute individual lesson £15 plus VAT,
- 20 minute individual lesson £10 plus VAT
- 30 minute group lesson £5 plus VAT.

Currently, this is charged termly. From April 2018, the termly invoice will be charged in advance in three direct debit instalments per term i.e. 9 payments across the year. Adjustments to the direct debit payments will be made for Music Service cancellations.

Fee reductions for tuition

- Musical Routes Music Education Hub will fund the following 100%: Children receiving income-based free school meals (over 8 years), Children in the care of the Local Authority
- Musical Routes Music Education Hub will fund the following 50%: Families eligible for the NHS low income scheme (certificate HC2 or HC3).

Instrument Hire

- Most instruments £25 plus VAT per term.
- Saxophone, Euphonium, Tuba, Double Bass, Bassoon £30 plus VAT per term

Fee reductions for instrument hire

- 20% discount with Edsential tuition

Residential courses and tours are charged separately and may have a different arrangement for remissions.