

Online Teaching Guidelines for Parents, Carers and Pupils

Thank you for signing your child up to online instrumental/vocal lessons with Edsential Musical Routes. Edsential take safeguarding issues very seriously and we endeavour to create a safe space for your child to continue their musical journey with an Edsential tutor.

In order for online learning to take place in your home the following guidelines must be adhered to. If any of the following guidelines are not met, your Edsential tutor will terminate the lesson with immediate effect.

- Parents/Carers must consent to the lessons taking place. Consent forms will be sent out to all parents/carers before lessons start.
- Lessons must take place in a family room, such as the dining room or lounge, no bedrooms.
- A parent or carer must be available at the start of the lesson, they then must stay within hearing distance of the lesson throughout.
- Pupils are requested not to use headphones during the lesson.
- All lessons are timetabled in advance. Parents/Carers or pupils must not use the online platform to contact or communicate with the tutor outside of the agreed lesson time.
- Pupils are asked not to wear excessively informal attire.
- Pupils must behave appropriately, as they would in a one to one lesson.
- Lessons are not to be recorded by either party.

In order for the lessons to take place successfully, we recommend that you have a laptop, tablet or smart phone with a good internet connection. You will need to download and set up accounts with both Zoom and Skype. Your Edsential tutor will then let you know which platform they are using. When thinking about a location within your home for the lessons to take place, please look for a quiet space with a mostly neutral background. The pupil must be able to clearly see and hear the tutor and vice versa. Your tutor may well ask your child to take notes during the lesson in their Edsential practice diary.

For most, this is a completely new way of working, therefore we will constantly be monitoring the impact of online lessons. We will be taking any feedback, both positive and negative on board and with your help we will constantly strive to improve our services.