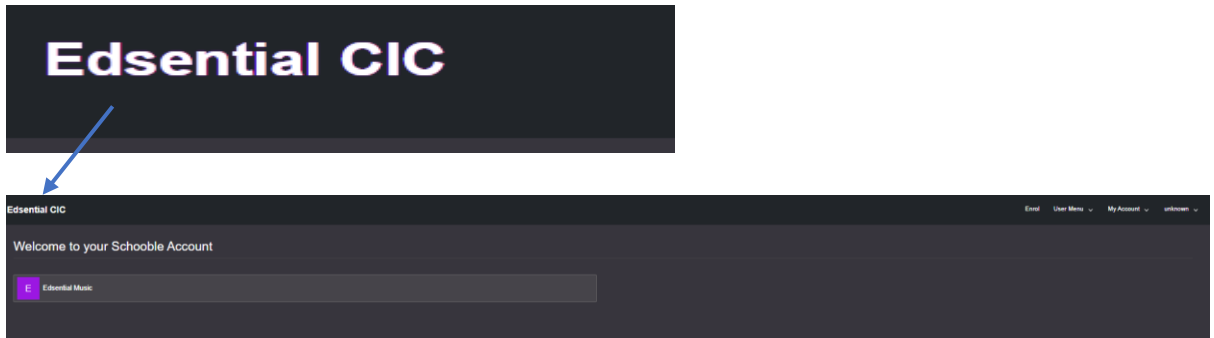


## Accepting an offer

Once we have reviewed your application, we will send you an offer to accept by email, requesting you to go log into the portal to action it.

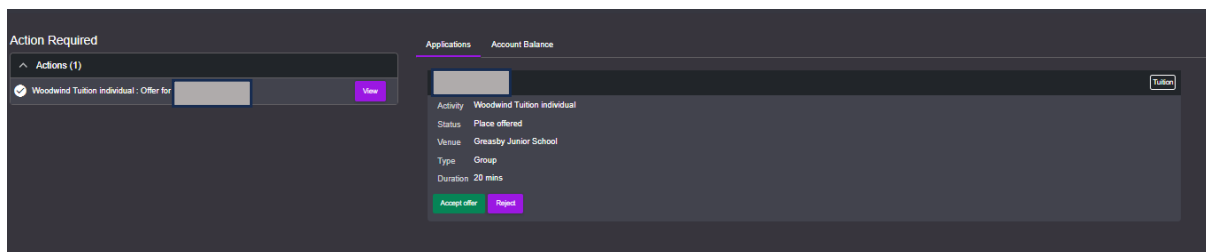
Log into the portal <https://edsential.paritor.com>

1. In the top left corner of the portal page, click on the Edsential CIC (as below)

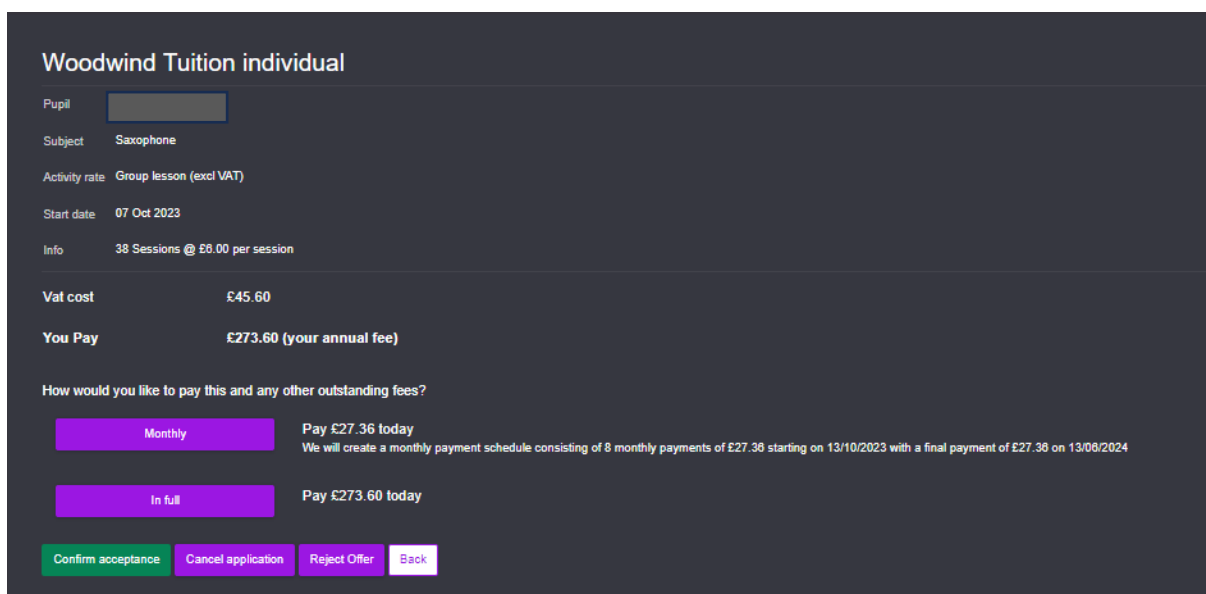


2. Your tuition/hire offer will be available for you in the Action Required section

*Please note there may be more than 1 application for you to complete.*

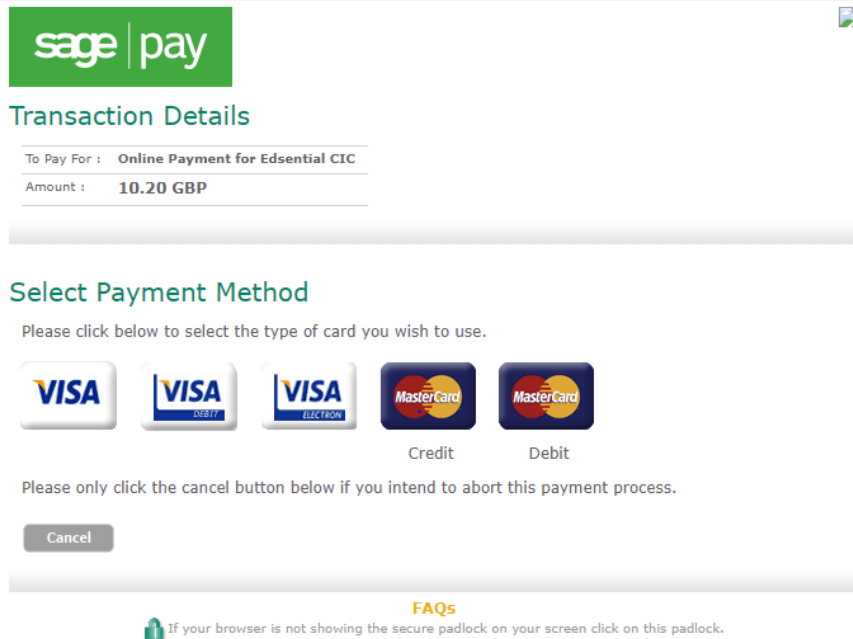


3. Click on View to see the offer and proceed

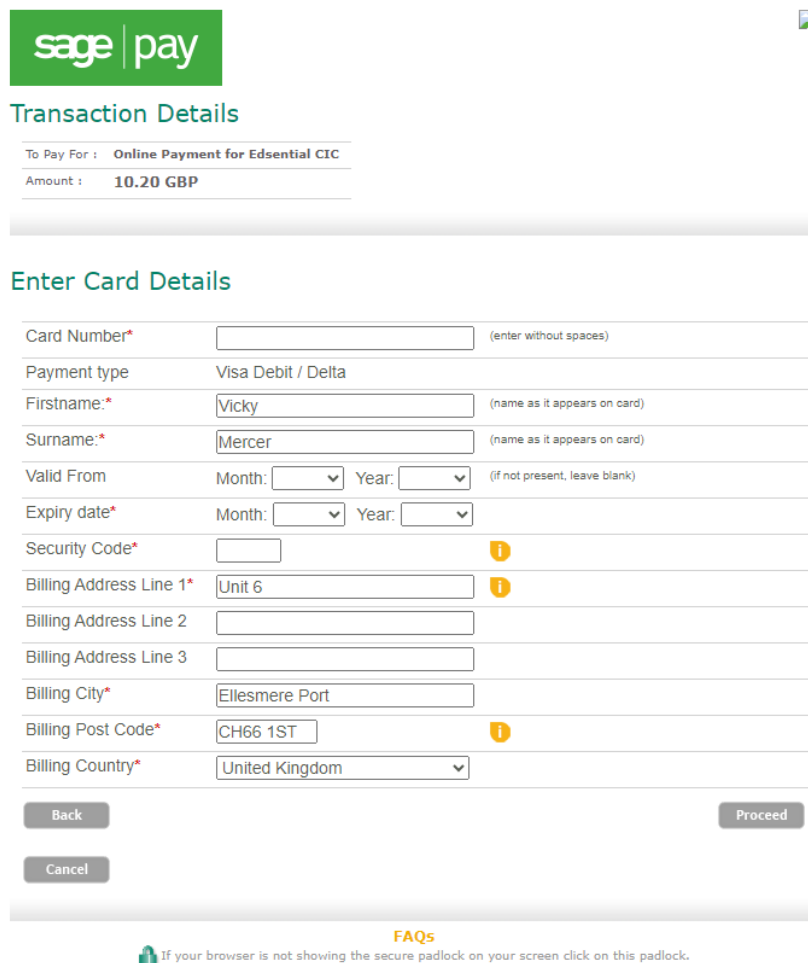


4. Select if you would like to pay in monthly instalments or in full and click Confirm Acceptance

5. You will be redirected to a payment page – please enter your payment details, making sure to select the correct card type from the available selection



The screenshot shows the Sage Pay 'Transaction Details' page. At the top is the Sage Pay logo. Below it, the transaction details are listed: 'To Pay For : Online Payment for Edsential CIC' and 'Amount : 10.20 GBP'. The main heading is 'Select Payment Method'. Below this, there is a prompt: 'Please click below to select the type of card you wish to use.' There are five card icons: three Visa cards (Visa, Visa Liberty, Visa Electron) and two MasterCard cards (Credit and Debit). Below the icons is a 'Cancel' button. At the bottom, there is a security notice: 'If your browser is not showing the secure padlock on your screen click on this padlock.' with an 'FAQs' link.



The screenshot shows the Sage Pay 'Enter Card Details' page. At the top is the Sage Pay logo. Below it, the transaction details are listed: 'To Pay For : Online Payment for Edsential CIC' and 'Amount : 10.20 GBP'. The main heading is 'Enter Card Details'. Below this, there are several input fields: 'Card Number\*' (with a note '(enter without spaces)'), 'Payment type' (set to 'Visa Debit / Delta'), 'Firstname:\*' (filled with 'Vicky'), 'Surname:\*' (filled with 'Mercer'), 'Valid From' (Month and Year dropdowns), 'Expiry date\*' (Month and Year dropdowns), 'Security Code\*' (with an information icon), 'Billing Address Line 1\*' (filled with 'Unit 6'), 'Billing Address Line 2', 'Billing Address Line 3', 'Billing City\*' (filled with 'Ellesmere Port'), 'Billing Post Code\*' (filled with 'CH66 1ST'), and 'Billing Country\*' (set to 'United Kingdom'). At the bottom, there are 'Back', 'Proceed', and 'Cancel' buttons. At the very bottom, there is a security notice: 'If your browser is not showing the secure padlock on your screen click on this padlock.' with an 'FAQs' link.

6. Please press Proceed to complete.